



AUDIT COMMITTEE

Date: Wednesday 13 June 2012

Time: 6.00 p.m.

Place: Shimkent Room, Daneshill House, Danestrete, Stevenage

Contact: Guy Moody

01438 242203

Members: Councillors C Latif (Chair), J Gardner (Vice Chair),
D Cullen, M McKay, R Parker CC and M Yarnold-Forrester

Independent: B Mitchell

AGENDA

PART I

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

2. TERMS OF REFERENCE

The Committee is asked to note the terms of reference of the Audit Committee.

Terms of Reference attached.

3. MINUTES – AUDIT COMMITTEE – 28 MARCH 2012

To approve as a correct record the Minutes of the meeting held on 28 March 2012.

Minutes attached

4. ANNUAL GOVERNANCE STATEMENT 2011/2012.

Members are requested to receive and recommend the Council's Annual Governance Statement for approval by Council.

Report and Appendix attached

5. GRANT THORNTON ACCOUNTS AUDIT APPROACH MEMORANDUM

Members are requested to note the report.

Report attached.

6. SHARED INTERNAL AUDIT SERVICE (SIAS) ANNUAL REPORT

The Committee is asked to note the SIAS Annual Report.

Report attached.

7. SIAS ANNUAL ASSURANCE STATEMENT AND INTERNAL AUDIT ANNUAL REPORT

The Committee is asked to note the report.

Report attached.

8. PKF INTERNAL AUDIT REPORT AND ANNUAL ASSURANCE STATEMENT

The Committee is requested to note the PKF (UK) LLP Internal Audit Report and Annual Assurance Statement as at 31 March 2012.

Report attached.

9. URGENT PART I BUSINESS

To consider any Part I business accepted by the Chair as urgent.

10 EXCLUSION OF THE PRESS AND PUBLIC

To consider the following motions:

1. That under Section 100 (A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1-7 of Part I of Schedule 12A of the Act, as amended by SI 2006 No.88.

2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

PART II

11 STRATEGIC RISK REGISTER QUARTER 4 2011/2012

To note the latest Strategic Risk Register for Stevenage Borough Council and developments in the risk management arrangements.

Report and appendices attached.

12 URGENT PART II BUSINESS

To consider any Part II business accepted by the Chair as urgent